

► Information for delegates registered in the Recurrent Discussion Committee: Social security of the 109th Session of the International Labour Conference (2021)

Tentative plan of work

- The [tentative plan of work](#) for the Recurrent Discussion Committee: Social security (CDR) as agreed by the Officers after their election on 20 May 2021 has been posted on the Committee web page.
- The [Daily Bulletin](#), as well as the ILO Events Application, will include announcements of Committee sittings and any changes to the schedule.

Registration in the Committee

- If, after submission of your credentials and registration in the Committee, you have not received emails from “ILO/OIT <no-reply@zoom.us>” with invitations to join the meetings in which you have registered the day before the start of the meeting, please contact one of the following email addresses, depending on the group you belong to:
 - Governments and invited international organizations: reloff-conf@ilo.org;
 - Employers: actemp-conf@ilo.org;
 - Workers: actrav-conf@ilo.org.

Zoom links platform

- You will receive the links necessary to follow the various meetings of the Conference in individual invitations from “ILO/OIT <no-reply@zoom.us>”, sent to the email address provided with your accreditation to the Conference.

Please make sure that the “ILO/OIT <no-reply@zoom.us>” email address is on the white list of your email account (i.e. that it is a trusted sender that will not go to the junk or spam folders).

- Separate invitations will be sent to connect to each of the plenary, committee and group meetings. These invitations will be valid throughout the Conference for plenary, group and committee meetings.
- A [Quick guide for remote participation in the 109th Session of the International Labour Conference \(2021\)](#) is available.

Request for the floor in committees

- To facilitate the administration of requests to take the floor and the time management of the general discussion in committees, registration on a list of speakers is required **24 hours ahead of the first sitting**.
- Please use the form in the appendix to register on the list of speakers.
- Regarding the general discussion from 3–5 June, please also indicate the point for discussion during which you wish to take the floor. Please refer to the [tentative plan of work](#) posted on the Committee web page.
- Requests to take the floor should be sent to the Committee secretariat: cdr@ilo.org.
- In Zoom, the floor can be requested by either raising a virtual hand or through the chat.
- Should you wish to raise a point of order or request the right of reply in committees, please do so through the chat function, indicating whether it is a point of order or a request for the right of reply. In the latter case, please also indicate the intervention in respect of which the right of reply is sought.

Statements made on behalf of groups of governments

- All statements made by Government members on behalf of a regional group or members of an intergovernmental organization, unless otherwise specified, will be reported as having been made on behalf of all Governments members of the group or organization in question who are members of the ILO and are attending the Conference.
- When speaking on behalf of only a few members of such a group, please indicate this clearly when taking the floor.

Time limits for speeches during the general discussion segment, 3-5 June 2021

- Due to the restricted time for the general discussion segment, the Officers of the Committee suggest differentiated speaking time limits.
- For sitting 1: Opening statements and general discussion on point for discussion 1:
 - Opening statement and general discussion on point for discussion 1 to be combined into one statement.
 - The Vice-Chairpersons will have 10 minutes for their initial statements and 3 minutes at the close of point for discussion 1.
 - Delegates speaking on behalf of regional groups and on behalf of several Committee members will have 5 minutes.
 - Delegates not speaking on behalf of several Committee members will have 2 minutes.
 - Spokespersons of international organizations will have 2 minutes.
- For points for discussion 2, 3 and 4:
 - The Vice-Chairpersons will have 7 minutes for their initial statements for each point for discussion and 3 minutes at the close of each point for discussion.

- Delegates speaking on behalf of regional groups and on behalf of several Committee members will have 4 minutes for each point for discussion.
- Delegates not speaking on behalf of several Committee members will have 2 minutes for each point for discussion.
- Spokespersons of international organizations will have 2 minutes for each point for discussion.

Participation of International Non-Governmental Organizations (INGOs) in Committees

- Requests to take the floor need to be approved by the Officers.
- A separate [Information Note](#) is available for INGOs.

Drafting Group on conclusions

The Drafting Group on conclusions will be composed of:

- Eight Government, eight Employer and eight Worker members, in accordance with the Special arrangements and rules of procedure for the 109th Session of the International Labour Conference.¹
- Exceptionally, a limited number of observers (up to twelve Government representatives, eight Employers and eight workers) will be allowed to follow the proceedings of the Drafting Group

Nominations of the Drafting Group members and observers for each of the groups should reach the secretariat by Friday, 4 June in order to ensure their election by the Committee.

Reporter of the Committee

- The Committee will elect its Reporter, who will present the results of the Committee deliberations to the Conference plenary on its behalf. The Reporter may be either a delegate or an adviser.² As has been general practice, the Reporter is usually from the Government group.
- The Government nomination for the Reporter should reach the Committee secretariat **by Friday, 4 June** in order to ensure election by the Committee.

Decision-making and votes in Committees

- In accordance with the Special arrangements and rules of procedure for the 109th Session of the International Labour Conference, any vote in plenary, committees and electoral colleges will be conducted using an electronic voting system. Access to the voting system is through a personal identification code (PIN), which will be communicated to all accredited members of delegations via the individual email addresses provided in the credentials.

¹ See [ILC.109/D.1](#), para. 60.

² Standing Orders of the Conference, article 57(4).

- In committees, only delegates and advisers registered in each committee can take part in a vote, which can be taken by show of hands, record vote or secret ballot, as determined by the Chairperson in accordance with article 65 of the Standing Orders of the Conference.
- Where several persons are authorized to cast a vote (for instance the titular delegate and any of their substitute delegates), the system will record the vote of the first member to cast the vote. The system will alert other persons authorized to vote if a vote has already been cast and, if that is the case, will not allow any other person to vote.

Interpretation

- To guarantee accurate and faithful interpretation in a virtual environment, please send your statement at least the day before to: cdr-interpret@ilo.org.

Use of social media

- All delegates are requested to refrain from posting any information on social media about the Committee proceedings during its work.

Contacting the Committee secretariat

- The Committee secretariat can be contacted by email at: cdr@ilo.org.

Appendix

REQUEST TO TAKE THE FLOOR – DEMANDE DE PRISE DE PAROLE – SOLICITUD DE PALABRA

**RECURRENT DISCUSSION COMMITTEE: SOCIAL SECURITY (CDR)
COMMISSION CHARGÉE DE LA DISCUSSION RÉCURRENTÉ: SÉCURITÉ SOCIALE (CDR)
COMISIÓN DE LA DISCUSIÓN RECURRENTE: SEGURIDAD SOCIAL (CDR)**

Name: (Mr/Ms) _____
 Nom: (M./Mme) _____
 Apellido: (Sr./Sra.) _____

Country: _____
 Pays: _____
 País: _____

If speaking on behalf of region/group:
 Le cas échéant, au nom de la région/du groupe: _____
 Habla en nombre de la región/del grupo:

REQUEST TO TAKE THE FLOOR FOR – DEMANDE DE PRISE DE PAROLE POUR – SOLICITUD DE PALABRA PARA

Opening and point for discussion 1: Realizing universal social protection Déclaration liminaire et point pour la discussion 1: Parvenir à une protection sociale universelle Discurso de apertura y punto para la discusión 1: Lograr la protección social universal	
Point for discussion 2: Strengthening social protection systems Point pour la discussion 2: Renforcer les systèmes de protection sociale Punto para la discusión 2: Fortalecer los sistemas de protección social	
Point for discussion 3: Ensuring adequate and sustainable financing for social protection systems Point pour la discussion 3: Garantir le financement adéquat et durable des systèmes de protection sociale Punto para la discusión 3: Asegurar una financiación adecuada y sostenible de los sistemas de protección social	
Point for discussion 4: Reinforcing ILO means of action to achieve universal access to comprehensive and sustainable social protection Point pour la discussion 4: Renforcer les moyens d'action de l'OIT pour parvenir à un accès universel à une protection sociale complète et durable Punto para la discusión 4: Reforzar los medios de acción de la OIT para lograr el acceso universal a una protección social completa y sostenible	

Have you sent your statement to the Committee's interpreters' mailbox cdr-interpret@ilo.org?

Avez-vous envoyé votre intervention à la messagerie des interprètes de la commission, cdr-interpret@ilo.org?

¿Envió usted copia de su declaración a la cuenta de correo electrónico de los intérpretes de la comisión, cdr-interpret@ilo.org?